

ACTION ITEM #15

Proposed Revisions to the Washington Administrative Code (WAC) Chapter 504-31 – Conduct on University Property (Leslie Brunelli/Danielle Hess)

March 7, 2025

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Proposed Revisions to the Washington Administrative Code (WAC)
Chapter 504-31 – Conduct on University Property

PROPOSED: That the Board of Regents approve proposed revisions to the Washington Administrative Code (WAC) Chapter 504-31 – Conduct on University Property

SUBMITTED BY: Leslie Brunelli, Executive Vice President, Finance and Administration/CFO

SUPPORTING INFORMATION: This revision moves the administrative trespass provisions from WAC 504-35-150 (in the facility use chapter) to WAC Chapter 504-31, with the following updates and amendments:

- Clarifies that individuals who are on university property must comply with university rules and may be ordered to leave if they do not,
- Allows the university to issue a 24-hour trespass order from all or a portion of university property to persons who remain on university property without permission, disrupt university activities, interfere with the ability to access buildings, or threaten health, safety, or security,
- States that 24-hour trespass orders are not appealable,
- Allows for longer than 24-hour trespass orders in certain circumstances, which are subject to appeal,
- Sets forth the required contents for all trespass notices,
- Requires notification of the Dean of Students or applicable campus vice chancellor for student affairs when a current WSU student is trespassed from any area needed for their studies or work,

- Requires notification of HRS when a current WSU employee is trespassed from any area needed to perform their work,
- For trespass orders longer than 24 hours, sets forth applicable appeals processes for students, employees, and persons other than students and employees, and
- Changes the word “campus” to “property” throughout to indicate that the requirements and prohibitions apply on all university property.

These revisions were proposed by the WSU Pullman Police Department in consultation with the WSU Division of the Attorney General’s Office. Subsequently, the proposed revisions underwent a thorough internal vetting, editing, and approval process, including review by the Dean of Students, Center for Community Standards, Human Resource Services, Risk Management Advisory Group, Finance and Administration Officers Committee, Faculty Senate, and others. The changes were then provided to the System Leadership Collaborative for review in November 2024 and approved by President Schulz.

In accordance with state rulemaking requirements, a public hearing on the proposed revisions was held on January 22, 2025. No oral or written comments were received.

A redline version of the proposed revisions is attached.

ATTACHMENT: WAC Chapter 504-31 (redline)